

LOCATING RESOURCES

BOOKMARK FLITE HOMEPAGE

Find information about services and resources available to you. <http://www.ferris.edu/library/>

ONLINE CATALOG

Get access to 346,080+ print items and 45,260+ electronic resources as well as government documents, videos, DVD's, music recordings, and other materials housed in FLITE. <http://libcat.ferris.edu/search~51>

DATABASES

FLITE has 100+ electronic databases you can search for magazine articles, legal documents, business reports, medical and scientific tables, biographies, many with full text! <http://library.ferris.edu/dbaccess.html>

JOURNAL by TITLE or KEY WORD

Use our Find a Periodical tool to locate a magazine, journal or newspaper. <http://library.ferris.edu/findaper.html>

MELCAT

You can borrow a book that FLITE does not own from almost 100 other academic and public libraries within the state of Michigan. First search for the book in the library's catalog. If you get no hits, click the "Search MELCAT" button. <http://www.ferris.edu/library/reference/melcat.html>

INTERLIBRARY LOAN (ILL)

Do you need an article from a journal that FLITE does not own or a book not available at FLITE or through MELCAT? Fill out an Interlibrary Loan request. If you have questions, contact David Scott, Access Services Coordinator at 591-3540 or scott@ferris.edu. <http://www.ferris.edu/library/interlib/homepage.html>



work off-site? FLITE offers customized instruction sessions for distance education students and help with reference questions, access to databases and other resources. Contact Deborah McGowan, Distance Education Librarian at 591-3635, deborahmcgowan@ferris.edu. <http://www.ferris.edu/library/distanceded/homepage.html>

COURSE RESERVES

Want to make course materials (articles, handouts, sample exams, tutorials) available for students? The library can place items on reserve at FLITE library or post these electronically on e-reserve. Contact Helen Sobers, Reserves Assistant at 591-3695, sobersh@ferris.edu. <http://www.ferris.edu/library/Services/reserveguide.html>

FACULTY RESOURCES

LIBRARY INSTRUCTION

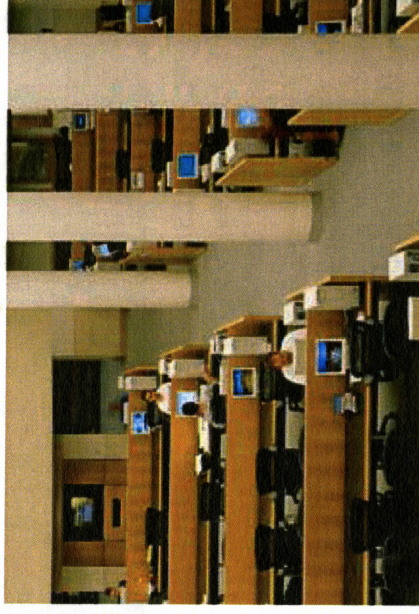
Library instructors are your best resource for improving your students' information literacy and searching and research skills. Schedule a librarian to provide a general or customized instruction session for your particular class. Contact Kristy Motz, Library Instruction Coordinator at 591-3625, motzk@ferris.edu. <http://www.ferris.edu/library/instruction/homepage.html>

LIBRARY LIAISONS

If you have specific items you would like added to the collection or are interested in creating a subject or class specific research help guide to post in your WebCT course, contact your department's library liaison. See list under "Faculty Services" on our homepage or contact Joe Weber, Assistant Dean at 591-3723, weberj@ferris.edu. <http://www.ferris.edu/library/employee/liaisons.html>

DISTANCE EDUCATION

Are you teaching a course online or instructing at an extension location or supporting students doing clinical



FIR - A Digital Storage Space

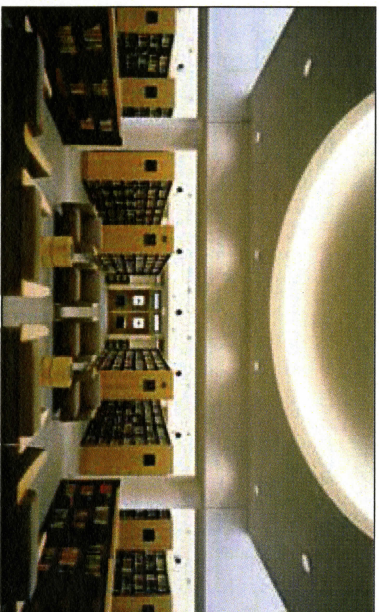
FIR is an institutional repository that provides a place to access, store, and preserve digital objects and resources created and used by the Ferris community. This includes faculty-created learning tools (including animations and videos), research and working papers, administrative documents, digitized archival resources, and more. Contact Melinda McMartin, University Archivist at 591-3733, mcmartin@ferris.edu. <http://library.ferris.edu:8080/dspace/>

BUILDING RESOURCES

ROOM RESERVATIONS

Need to reserve a Seminar Room or Instructional Studio in FLITE? Visit the website for photos and room specifications and fill out and submit the online reservation form, also available through MyFSU FLITE tab. Contact Dorothy Hart at 591-3542 for Seminar Room questions and Lyle Mourer at 591-3624 for Instruction Studio questions.

<http://www.ferris.edu/library/instruction/rooms/homepage.htm>



DISPLAY CASES

FLITE has more than 40 display cases on all floors of FLITE, available to faculty, departments, and student groups for educational, intellectual, social, artistic, or cultural subjects. Assistance in creating visual displays is available. If you're interested in developing a display case, fill out the online application. If you have questions, contact Melinda McMartin, University Archivist at 591-3731, mcmartin@ferris.edu.
<http://www.ferris.edu/library/policy/displays.htm>

ARCHIVES and SPECIAL COLLECTIONS

The University Archives preserves and presents the history of Ferris State University. It also provides resources on local history. If you have a question about the history, or want to use archival resources for class assignments, contact Melinda McMartin, University Archivist at 591-3731, mcmartin@ferris.edu.

<http://www.ferris.edu/library/SpecialCollections/archives.html>

ASK A LIBRARIAN!

We are here to answer your questions and provide research help. Contact a librarian in person, by phone, email or chat with us live!

FLITE HOURS

Monday - Thursday:

7:30 a.m. - 12 a.m.

Friday:

7:30 a.m. - 9 p.m.

Saturday:

9 a.m. - 6 p.m.

Sunday:

1 p.m. - 12 a.m.

REFERENCE DESK / (1st floor) South Service Desk and CHAT

<http://www.ferris.edu/library/reference/chat.html>

Monday - Thursday:

9 a.m. - 10 p.m.

Friday:

9 a.m. - 9 p.m.

Saturday:

12 p.m. - 5 p.m.

Sunday:

1 p.m. - 10 p.m.

E-MAIL netref@library.ferris.edu

PHONE 231-591-3602

Check the website for updated library hours

<http://www.ferris.edu/library/hours/homepage.html>

Faculty Services provided by FLITE

<http://www.ferris.edu/library/FacultyServices/homepage.html>

Visit the FLITE tab on MyFSU

<https://myfsu.ferris.edu/gp/home/display/login>



FERRIS LIBRARY
FOR INFORMATION,
TECHNOLOGY
AND EDUCATION



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Guide for Faculty

